

How to access Office 365 at home for free



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In this presentation you will find all the information you need to download or access the Microsoft Office Apps for free using their Student Suite offer.

It will also explain how to access the Microsoft Teams app which many departments in the school are using to share resources and assignments online. This makes the resources paper free and available anywhere you have a digital device.

Printed resources available on request if required

www.digitallearningteam.org

- Click on the **LEARNERS** menu
- Office 365 login
- Use your school computer login details
- Click on the Teams logo from the Apps available on your Office 365 home page

Your Email address is : SCNnumber@ea.edin.sch.uk



www.digitallearningteam.org

Install Office ▾

You can download Office 365 Student for FREE from the Office 365 homepage, as well as using the Apps online. To download the software click the icon in the top corner of the screen.

 Email  PowerPoint  Word  Excel





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The Digital Learning Team

While you are in education you are able to have free Microsoft Office suite (Student Version). You can download it to your home computers, or access it online on computers and devices.

Go to Thedigitallearningteam.org

www.digitallearningteam.org

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- Click on the Teams logo from the Apps available on your Office 365 home page



Your Email address is : SCNnumber@ea.edin.sch.uk

The Digital learning team is responsible for “Enhancing Learning and Teaching through the use of Digital Technology” throughout Edinburgh Council. There are other resources on the page that both students and parents/carers may find interesting so please look around the site when you can.



The Digital Learning Team home page



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ABOUT LEARNERS PARENTS / CARERS STAFF

Office 365 Login
Glow Login
Digital Safety Websites

NATIONAL DIGITAL LEARNING WEEK 2019

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Tweets by @DigitalCEC

Digital CEC Retweeted
Education Scotland @EducationScot
Missed Deputy First Minister John Swinney MSP's opening speech at #SLF19? Then don't despair! We've got all the keynote speeches online for you to see [youtube.com/watch?v=P3nOGD](https://www.youtube.com/watch?v=P3nOGD)

Embed View on Twitter

National Digital Learning week is back. This year the event will take place from Monday 13 to Friday 17 May.

Click on the Office 365 login

I suggest you may want to explore the rest of the site at a later date.





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Sign In

EDINBURGH
THE CITY OF EDINBURGH COUNCIL

Microsoft Office 365 Login

Learning & Teaching

Type in your user name (payroll number for staff, SCN for students) and password.

User name:

Password:

Sign In

Your Username and Password are the **SAME ONES** you use to log-in to the **SCHOOL COMPUTERS**.

It is very important that you do not forget these details. Keep a copy of them somewhere safe, with your parents?

FYI-Your SCN is your Scottish Candidate number. This is your SQA Exam reference number.





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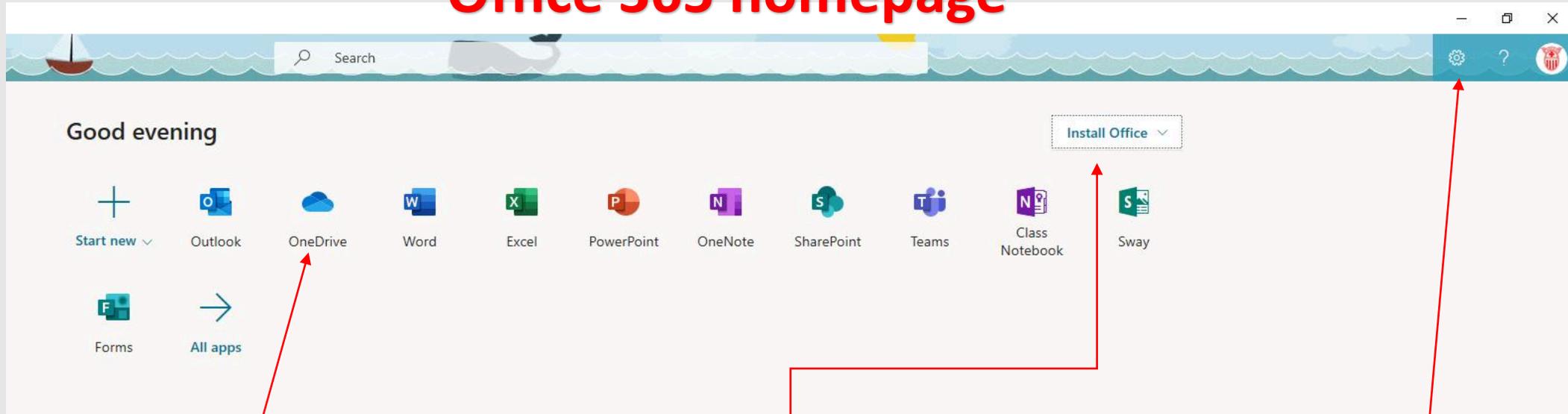


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Office 365 homepage



OneDrive is your cloud storage

Click here to install Office 365 onto your home computer.
*Remember, you can use all of the programmes online without downloading.

Display setup, Wallpaper etc



Microsoft Teams



Email



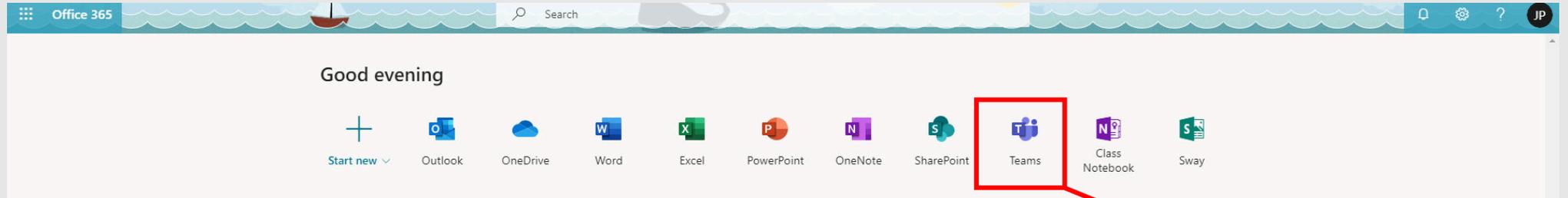
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Microsoft Teams is an online sharing platform that allows your teachers to post resources that have been used in your coursework or useful for study and revision. PowerPoints that are used in class can be available at home for further learning.

Having digital resources where possible will save on resources, both environmental and economical, which is also great benefits.

****Please ask for paper resources if they are required for any reason.****

